

CONSTITUTION

AND

BY-LAWS

OF THE

CANONSBURG

SPORTSMEN ASSOCIATION

INC.

PLEDGE TO THE FLAG

"I PLEDGE ALLEGIANCE TO THE FLAG
OF THE UNITED STATES OF AMERICA AND
TO THE REPUBLIC FOR WHICH IT STANDS;
ONE NATION UNDER GOD, INDIVISIBLE,
WITH LIBERTY AND JUSTICE FOR ALL."

CONSERVATION PLEDGE

I GIVE MY PLEDGE AS AN AMERICAN
TO SAVE AND FAITHFULLY TO DEFEND
FROM WASTE THE NATURAL RESOURCES OF
MY COUNTRY-ITS SOIL AND MINERALS-
ITS FOREST, WATERS, AND WILDLIFE.

CONSTITUTION AND BY-LAWS

CANONSBURG SPORTSMEN'S ASSOCIATION, INC.
P.O. Box 298 Canonsburg, Pa. 15317
(412) 745-0527

ESTABLISHED.....1926
REVISED.....1946
INCORPORATED....1946
REV. & APP.....1952

CONSTITUTION

(Member's Signature)

In pursuance to and in compliance with the provisions of the Act of General Assembly of the Commonwealth of Pennsylvania, entitled "Nonprofit Corporation Law", approved the 5th day of May, 1933, P.L. 289, and the supplements thereto and amendments thereof, the undersigned all of whom are citizens and residents of the Commonwealth of Pennsylvania and the United States of America, have associated themselves together for the purposes, and upon the terms and by the hereinafter set forth and to the end that they may be duly incorporated according to law, hereby certify that:

1. The name of the corporation is Canonsburg Sportsmen's Association, Inc.

2. The proposed corporation is to be formed for the purposes of developing and preserving the fish, game and forests of Pennsylvania; stocking fish and game; aiding in the development of better sporting dogs by conducting field trials for purebred Beagles, Bird Dogs and Coon Dogs; developing marksmanship; promoting cooperation with the farmer; assisting in securing proper legislation for the sportsman; and affiliating with any sportsmen's league or leagues or similar organization for the same or similar purposes; and of purchasing, owning, leasing, acquiring and/or operating real estate and personal property to carry out the purposes of the proposed corporation.

(A) That the designated purposes for which the corporation is formed shall be construed to include the right to purchase, keep, distribute, dispense, sell or otherwise dispose of any spirituous, vinous, malt or brewed liquors, and in that respect the Local Rules of Court applicable to the consideration of an application for incorporation where the purposes set forth in the Articles of Incorporation specifically include the proposed application for and the operation of a club catering liquor license, are suspended.

3. The proposed corporation is to exist perpetually, with no pecuniary gain or profit, incidental or otherwise, to its members.

4. The Board of Directors of the Association shall consist of (9) nine members who shall be designated as directors and (4) four executive officers. The executive officers shall be President, Vice-President, Treasurer and Secretary of the Association.

5. The proposed corporation is to have no capital stock.

6. Membership in the proposed corporation, as well as all other rights and privileges of the members, and the liability of the membership for the payment of dues and assessments, and the method of collection of said dues or assessments shall be as provided in the By-Laws.

BY-LAWS

ARTICLE ONE MEMBERS.

Section one:

Membership in this Association shall be limited to persons who shall have attained the age of twenty-one (21) years, or older; that are not a member of any organization which has as any part of it's program the attempt to overthrow the government of the United States by force or violence; that have never been convicted of a felony offense or a crime of violence; and are citizens of the United States of America.

Section two:

Candidates for admission to this Association shall apply by means of a printed application, signed by the applicant and be in such form and substance as may from time to time be provided by the Board of Directors. Each application shall have attached thereto the signatures of two members of the Association. The application shall be filed with the Secretary of the Association who shall make a record of the filing of the same, indicating the name, age, and residence of the applicant.

If a candidate receives a majority of the ballots cast at such election, such a candidate shall thereupon become a probationary member of this Association for a period of one year after joining. Probationary members may not; nominate officers, accept nominations for office, or cast votes, for a period of one year after joining the Association.

At least one of the two sponsoring members and the applicant must be present at the regular meeting when the admission of the application is voted upon by the membership.

Section three:

Any member of the Association may be disciplined, or expelled from membership, by a two-thirds vote (hand vote) of the executive board officers present at any executive board meeting, or at any special meeting, called for that purpose if it shall be found that such member has failed to abide by the constitution, by-laws, rules and regulations of the Association. All charges against any member of this Association shall be made in writing, filed with the Secretary, and signed by the member or members making the charge. The Secretary shall, by registered mail, notify the accused member of the preferment of the charges against him and shall notify him to appear and answer said charges at the next regular meeting of the Executive Board, or a special meeting called for that purpose, provided, however, that such meeting shall be held at least (10) days after such notification shall have been mailed. If any member so accused and having been duly notified of said accusation shall fail to appear at such meeting, the hearing and the vote of the Executive Board, on his discipline or expulsion may be preceded with in his absence, in which case the Secretary shall notify such member, by registered mail, of the result of said hearing, within five days thereafter.

Any member subjected to a disciplinary action shall be removed from any elected or appointed office they may hold within the Association. In addition to the foregoing causes it will be sufficient reason for any member to be dropped from the rolls of the Association if he shall have failed to pay his membership dues or any assessments provided for in these By-Laws by December 31 of the preceding calendar year, with grace period until January 31.

Section Four:

The Secretary shall prepare and keep in his possession, a permanent roll of the membership of the Association, where roll shall contain the name, address, age and date of admission to membership, and where such is the case, the date of withdrawal or expulsion from membership of the Association. This roll shall be opened to inspection by any member of the Association at any time. The Secretary shall file and maintain a record of such additional data with reference to the membership as shall be required by these By-Laws or by the Board of Directors

Section Five:

Annual membership dues shall be assessed and charged as determined by the majority of members present at the regular monthly meeting. With readings at three (3) consecutive meetings - vote at third meeting.

ARTICLE TWO
MEETING OF MEMBERS.

Section One:

Regular meetings of the membership shall be held on the 3rd Tuesday of each month at 8:00 p.m. at the clubhouse of the Association. A quorum shall consist of three percent (3%) or more of the general membership.

Section Two:

At the regular pre-annual meeting of the Association to be held on the third Tuesday of December of each year, at 8:00 p.m., there shall be the following executive officers elected to serve for a period of one year: President, Vice President, Treasurer, and Secretary. One (1) Sergeant-At-Arms shall be elected to serve for a period of one year. Three directors shall be elected to serve for a period of three years; and all other directors necessary to fill vacancies to serve for the unexpired terms making a total of nine directors seated for office annually. President will fill any vacant office of any officer or director leaving office for any reason by appointment to fill unexpired term.

Newly elected officers shall be sworn in under new business during the December meeting. New officers shall be seated at the conclusion of old business conducted at the January meeting.

Section Three:

Special meetings of the membership may be called by the President, or upon written request signed by at least five (5) members. The membership shall have at least three (3) days written notice clearly stating the reason for calling the meeting. Business at a special meeting shall be confined to that purpose for which it is called.

Section Four:

In no case shall the President serve more than two (2) successive years.

Section Five:

Nomination for all offices shall be made by any member in good standing at the regular meeting of the Association in the month next preceding the election month, and/or at the regular meeting of the Association in the election month.

Section Six:

All officers shall serve without remuneration.

Section Seven: Order of Business.

Call to order: Pledge of Allegiance to the Flag; Conservation Pledge; roll call of officers and directors; reading of minutes of previous meeting; reading of communications and bills; report of officers; report of committees; announcing names of new members; unfinished business; new business; good and welfare; adjournment.

Section eight: Standing Rules.

(1) No business shall be taken up except in the order prescribed, unless ordered by majority vote of members present.

(2) No member shall speak more than twice nor more than five minutes on any question without majority consent of the members present.

(3) Except where otherwise specified, Robert's Rules of Order shall govern.

(4) The Chairman of all standing committees shall be appointed by the President of the Association.

(5) The officer or member presiding in the absence of the President shall, for the time being, possess all the powers and privileges vested in the President by the Constitution and By-Laws of the Association.

(6) No subjects of a religious or political nature shall at any time be admitted for discussion on the floor.

ARTICLE THREE
OFFICERS.

Section One: President

It shall be the duty of the President to preside over all meetings of the Association, to enforce the observance of the By-Laws and perform such other duties as are pertinent to his office. He shall call all meetings except as provided for in the By-Laws.

Section Two: Vice President.

It shall be the duty of the Vice-President to assist the President, and to preside in his absence.

Section Three: Secretary.

It shall be the duty of the Secretary to conduct the official correspondence of the Association, maintaining a record in his files. To collect and receive all money due to the Association and pay same to the Treasurer, taking his receipt for same' to keep a record of the minutes of all meetings in a book kept for that purpose; and to perform such other duties as the Association may direct. He shall be permitted to purchase any office supplies pertinent to his work. The office of Secretary shall be bonded.

Section Four: Treasurer.

It shall be the duty of the Treasurer to receive all money from the Secretary; keep a correct account of the same; he shall deposit all funds of the Association in the designated bank; he must pay all orders for such bills as are approved by the Association; and give a financial report at each meeting. All checks must carry the signature of any two of the following officers: President, Secretary, or Treasurer. The Treasurer's office shall be bonded. The bond to be increased when the treasury exceeds the bond.

ARTICLE FOUR
DIRECTORS.

Section One:

The business and affairs of the Association shall be managed by it's Board of Directors, which exercise all such powers of the Association and do all such lawful acts and things as are not statue or by the Articles of Incorporation or by these By-Laws directed or required to be exercised and done by the members.

Section Two:

The meetings of the Board of Directors shall be on the 2nd Tuesday of each month at 8:00 p.m. at the Association Clubhouse.

Section Three:

Special meetings of the Board may be called by the President on 24 hours notice to each director, either personally or by mail or by telegram; special meetings shall be called by the President or Secretary in like manner and on like notice on the written request of two directors. Notice of each special meeting of the board shall specify the date, place and hour of the meeting. The notice need not state the general nature of the business to be conducted at such special meeting.

Section Four:

At all meetings of the Board, a majority of the directors in office shall be necessary to constitute a quorum for the transaction of business, and the acts of a majority of the directors present at a meeting at which a quorum is present shall be the acts of the Board

of Directors, except as may be otherwise specifically provided by statute or by the Articles of Incorporation or by these By-Laws. If a quorum shall not be present at any meeting of directors, the directors present thereat may adjourn the meeting. It shall not be necessary to give any notice of the adjourned meeting or of the business to be transacted thereat other than by announcement at the meeting at which such adjournment is taken.

Section Five:

Committees of Directors.

The Board of Directors shall, by resolution adopted by a majority of the whole board, appoint the following committees, the members of which are to serve for a period of one (1) year: Game, Rifle, Beagle, Fish, Trap Shooting, Farm and Club Steward. The Board may designate one or more directors as alternate members of any committee, who may replace any absent or disqualified member at any meeting of the committee. Any such committee to the extent provided in such resolution or in the By-Laws, shall have and may exercise all of the powers and authority of the Board of Directors, except that no such committee shall have any power or authority as to the following: (A) The submission to the members of any action requiring approval of members under this article; (B) the filling of vacancies in the Board of Directors; (C) The adoption, amendment or repeal of the By-Laws; (D) The amendment or repeal of any resolution of the Board; (E) Action on matters committed by the By-Laws or resolution of the Board of Directors to another committee of the Board. In the absence or disqualification of any member of such committee or committees, the member or members thereof present at any meeting and not disqualified from voting, whether or not he or they constitute a quorum, may unanimously appoint another director to act at the meeting in the place of any such absent or disqualified member.

ARTICLE FIVE

GENERAL PROVISION.

Section One:

Financial Report to Members.

The Board of Directors shall present annually to the members a report, verified by the President and Treasurer, or by a majority of the directors, showing in appropriate detail the following:

(A) The assets and liabilities, including the trust funds, of the corporation as of the end of the fiscal year immediately preceding the date of the report.

(B) The principle changes in assets and liabilities including trust funds, during the year immediately preceding the date of the report.

(C) The revenue or receipts of the corporation, both unrestricted and restricted to particular purpose, for the year immediately preceding the date of the report, including separate data with respect to each trust fund held by or for the corporation.

(D) The expenses or disbursements of the corporation, for both the general and restricted purpose, during the year immediately preceding the date of the report, including separate data with respect to each trust fund held by or for the corporation.

(E) The number of members of the corporation as of the date of the report, together with a statement of increase or decrease in such number during the year immediately preceding the date of the report, and a statement of the place where the names and addresses of the current members may be found.

Section Two:
Checks and Notes.

All checks or demands for money and notes of the corporation shall be signed by such officer or officers as the Board of Directors may from time to time designate.

Section Three:
Fiscal Year.

The fiscal year of the corporation shall be the calendar year.

ARTICLE SIX: AMENDMENTS

Section One:

Amendments may be made to these By-Laws, provided such amendments are in accord with the Constitution, and by a two-third vote of any regular or special meeting of the Association. Provided that notice of said meeting shall have been sent to each member at least three (3) days prior to the meeting.

ARTICLE SEVEN;

That no Chairman, or any member of any Committee, shall lease, spend, or contract to spend any money in excess of \$300.00 unless ordered to do so by the Association.

ARTICLE EIGHT; LIFE MEMBERSHIP AND DISABILITY MEMBERSHIP.

(A) Any member that has had twenty (20) consecutive years of membership , with no lapse in service, and has achieved the age of 65 may become a life member.

(B) Disabled members who have fifteen (15) consecutive years of membership up to the date of disability, and have notified the officers in writing with proof of disability, will be carried until he returns to work, or until he retires or stays permanently disabled at the age of 62, after which he will become a life member.

(C) Any member that has been a paid up member for a period of twenty (20) consecutive years immediately prior to the age of 62, and has retired, must appear before the governing body and show proof of retirement, at which time member is entitled to life membership